

1.0 – Call to Order

1.1 – Introduction and Roll Call – Seth

- **Attendance Record:**
  - Gerardo Cornejo
  - Ginger Reyes
  - Joanna Romo
  - Laura Sanders
  - Laurel Ciervo
  - Raul Aguilera
  - Rosa Martinez
  - Seth Miller

2.0 – Action Items – Seth

2.1 – Nominations

- **CALSOAP Board in need of new Chair, Vice-Chair, and Secretary**
- **Gerardo: Nominates CUSD for Vice-Chair position**
- **Raul: Nominates SFSB for Chair position**
- **Rosa: Nominates Westmont for Secretary position**

2.2 – Vote for new Officers

- **Unable to vote due to lack of quorum; board members to be emailed for confirmation and votes for new Officers before next Executive Meeting**

2.3 – New members – Introductions

- **Proposition to include Olive Grove Charter and SBCC Foundation as new board members**
- **Olive Grove has successfully transitioned to online services with CALSOAP**
- **Laurel: 5 OGCS location from SLO to SB; independent study for students online; teachers made accessible on site by appointment; 2 curricula for HS and elementary students; 800 students throughout 5 sites; 150 in SB**
- **New members to be voted via email due to lack of quorum**

2.4 – 20-21 Board dates

- **Governing Board and Executive Meeting dates to be voted as follows:**
  - **Nov. 10, 2020 – 2<sup>nd</sup> Executive Meeting**
  - **Dec. 9, 2020 – 2<sup>nd</sup> Governing Board Meeting**
  - **Feb. 9, 2021 – 3<sup>rd</sup> Executive Meeting**
  - **March 10, 2021 – 3<sup>rd</sup> Governing Board Meeting**
  - **May 11, 2021 – 4<sup>th</sup> Executive Meeting**
  - **June 9, 2021 – 4<sup>th</sup> Governing Board Meeting**

3.0 – Updates

3.1 – Introduction of new Coordinators

- **New coordinators since only Joanna and Eddie running CALSOAP summer services with tutors**
- **Sam Hendrix-McCowan as new Program Coordinator overseeing tutors**

- **Rocelia Marinez as new Outreach Coordinator overseeing programs**
  - **Sam: Coming from Sacramento as Sac State alum with BA & MA in Counseling and used to work for Sacramento Cal-SOAP**
  - **Rocelia: From Santa Maria and used to work for Central Coast & Long Beach Cal-SOAPs**
- 3.2 – Changes to CALSOAP logo and CommUnify
- **CommUnify no longer CAC through rebranding**
  - **Seth: rebranding a longer process than anticipated; reasons for change include:**
    - to represent current services
    - avoid confusion from government commissions but “A Community Action Agency” retained due to government association for federal funding
    - colors represent SB county
  - **Laura: Lots of positive feedback; less governmental association from community, partners and sources for funding**
  - **Rosa: Any restructuring aside from name and logo?**
  - **Seth: Mostly rebranding with few internal restructuring**
  - **Change to .org important as a non-profit organization**
  - **New CSAC logos including consortia for uniformity and new SB CALSOAP logo pending**
- 3.3 – Budget: Additional funds
- **Laura: Additional funding for 19-20 fiscal year to be spent by 2021**
    - 3.3.1 Revised budget
      - **CSAC received \$10 million for all consortia**
      - **New Imperial and San Bernardino consortia receive \$3 million; remainder split**
    - 3.3.2 Tutor Salaries
      - **Laura: 23% tutor budget expended so far this fiscal year**
    - 3.3.3 Extended contract
      - **Contract extended to 19-21 to spend \$1.3 million total**
      - **Partner in-kind contributions must increase to match**
- 3.4 – In-Kind Contributions
- 3.4.1 Increase to match additional funds
    - **Increase demands online program services such as virtual college fairs w/ SBCC**
    - **New equipment including Chromebooks for future in-person workshops**
    - **Mailing postcards rather than flyer distribution**
    - **Laura: 6 month backup of electronic deliveries**
  - 3.4.2 2019-20 in-kind contributions
    - **Partners must contribute additional \$200k for 19-20 to match for CommUnify to receive reimbursement**
    - **Necessary for CUSD to increase due to increased services in the summer**
    - **Laura: spreadsheets/sign-in to be sent to approximate in-kind for partners who do not submit reports**
    - **Trackers in place for partner contributions to determine over/under funds**
    - **Partners will be contacted to increase in-kind contributions for a 1:1 match**

#### 4.0 – Programming

##### 4.1 – Providing virtual services:

###### 4.1.1 Tutoring

- **Sam: meeting with site liaisons to provide tutoring for Fall beginning late September**
- **Challenges to online transition but tutors receiving training for quality services such as “How to Engage with Students Online”**

###### 4.1.2 Advisement/Workshops

- **Rocelia: new workshops for all grades (6-12) for late October to early December**
- **Priority for seniors with applications for Fall**
- **Parent workshops in English and Spanish in December**
- **Peer Advisors trained and updating social media for upcoming events**
- **College fair with SBCC virtually for late Oct or early November**

###### 4.1.3 FA Presentations

- **Eddie: Financial Aid season begins October 1<sup>st</sup>**
- **Virtual senior presentations and Cash for College Workshops from Oct. to Dec. in Fall (focus on students for 4-year universities) and again in Spring (CC students)**
- **Need partner assistance for volunteers and participants to services**

#### 5.0 – Discussion – Seth

##### 5.1 – How to provide virtual services at districts with restrictions

- **Restriction in Spring/Summer with SBUSD for moving to online not allowing outside agencies**
- **Challenge in communicating with students without district email**
- **Proposal to receive district email for access to outreach**
- **Laurel: challenge in students not showing up to tutoring sessions**

##### 5.2 – Partner Updates: changes to programming/services/teaching during remote learning and working

- **Laurel: Olive Grove Charter using Zoom and Google Hangouts; monitoring students via spreadsheets, invitations and hiring counselor to oversee student participation with tutors; enrollment cap for all 5 locations full**
- **Seth: CommUnify offering few in-person services for homelessness and foster youth; virtual pilot for Reproductive Health program (ages 10-17) served as template on a national level**
- **Raul: SFSB communicating with counselors in districts to assist students with applications; support for AVID and PEAC; launching new platform October 15<sup>th</sup>**
- **Ginger: CSUCI is 90% online with only lab and nursing on campus; 200 students on campus; virtual services including tours with staff, outreach/recruitment, live chats, Zoom appointments and phone counseling available**
- **CSU 2020 Conference free online: <https://www2.calstate.edu/attend/counselor-resources/counselor-conferences>**

#### 6.0 – Adjournment

- **Seth adjourned meeting at 11am**