



1.0 – Call to Order

1.1 – Introduction and Roll Call – Arturo

- **Attendance Record:**
  - **Arturo Rodriguez**
  - **Charla Bregante**
  - **Ginger Reyes**
  - **Joanna Romo**
  - **Matt Pace**
  - **Rosa Martinez**
  - **Sergio Lagunas**
  - **Seth Miller**

2.0 – Updates – Arturo

2.1 – Budget – Seth/Joanna

- **May not spend out 30% tutor budget due to COVID-19**
- **Forwarded message from Chancellor Yang for remote classes**
- **Rosa: updates for UCSB**
  - **UCSB to remain open**
  - **Housing contracts continue**
  - **“social distancing” implemented at Oxnard due to confirmed cases**
- **Arturo: SBCC updates**
  - **Will allow employees to receive payment**
  - **Recommendation for continuing work-study during absence**
- **Seth: CAC updates**
  - **No concrete answers for employees yet**
  - **Cancelling out of county travel**
- **Charla: All senior property workshops postponed until Summer**
- **Joanna: Cal-SOAP updates**
  - **Concern for school shut down i.e. no work for tutors**
  - **Campus visits may shut down if schools close**

2.2 – Staffing – Joanna

- **Open position and change of titles to reflect responsibilities (Program Coordinator and Outreach Coordinator)**
- **Transition for CSAC of possibly removing tutoring component**
- **Open internally but will open to public in SB area**

2.3 – Updates on services:

2.3.1 – Tutor Services – Joanna

- **22 tutors total (18 active)**
- **4 new tutors/placements (DP, SBJH, PAL) to start in Spring quarter**
- **Placements from Google Sheets tracker and stats on newsletter**  
(<https://mailchi.mp/e9e35406ddef/sb-cal-soap-winter-2020-eneewsletter>)



- 2.3.2 – Campus Visits/SAT Prep – Jen
  - **6 campus visits with 4 in progress**
  - **QR code surveys distributed to student participants**
  - **Quote from LCJHS on newsletter**
  - **Summer programs pending due to COVID-19 and budgets**
  - **SAT Prep from Jan-Feb thanks to Bishop HS and cash contributions**
- 2.3.3 – Outreach – Jen/Eddie
  - **Tabling and outreach events with SBCC and Carp HS**
  - **Events with Que Padre and Padres Adelante this season**
- 2.3.4 – FA Workshops – Eddie/Joanna
  - **Cash4College info on newsletter**
  - **FA workshops TBD due to health and safety**
  - **Budget increase for increasing workshops and Chrome Books**
  - **CSAC dashboard for application submissions**
    - **SBUSD at less than 50%; Carp USD at ~70%**
    - **Goal to reach 80% submissions**
  - **Rosa: Fed Dep tracks submissions after March 2<sup>nd</sup> for FAFSA only**
- 2.4 – Annual Program Plan due 3/30/2020 – Joanna
  - **CSAC changed due date to 3/30**
- 2.4.1 – Need to collect pledges from everyone ASAP
  - **Almost at 1:1.5 match**
  - **Form B to be sent for next year by days end**
  - **APP as budget proposal for next fiscal year for services**
  - **No new changes other than due by end of the month**
- 2.5 – CSAC/PD in person meeting- April 13<sup>th</sup> – Joanna
  - **Meeting will not take place in person due to COVID-19**
- 2.6 – CSAC – RFA
- 2.6.1 – Commission meeting March 26 & 27 – Joanna
  - **Extra funds from CSAC on hold until further notice**
  - **Funds to come from Dep of Ed and more details to come**
  - **RFA on hold or postponed until after 3/27 meeting**
  - **Possible cancellation of RFA and no increases to budget**
  - **Baseline funding every year eliminates 5-year contracts**
  - **CSAC to focus on college affordability and college-going rate with financial aid awareness implemented before 12<sup>th</sup> grade**
- 3.0 – Discussion: Fiscal Agent
  - **Distribution of summary documents from UCSB for review**
- 3.1 – UCSB – Rosa
  - **EAOP not under umbrella of OEP and not representative**



"Making College a Reality"

**Cal-SOAP**  
Student Opportunity and Access Program



## Minutes

Governing Board Meeting  
9:00 AM – 11:00 AM  
March 11<sup>th</sup>, 2020  
Westmont College

- Looking for more than a summary of service
  - Summary does not reflect proposal as categories are too general
  - Match unclear from whom with total amount as less than standard budget
  - Ginger: tutoring services cancelled/removed?
  - Arturo:
    - Cal-SOAP positions must be realigned with HR at UCSB
    - Uncomfortable with employees needing rehire
    - Recommendation not to continue with UCSB due to budget proposal
    - CAC still an option
  - Ginger: reason for new FA? Can CAC continue?
  - Joanna:
    - new projects and RFA under higher ed to be more competitive in support of new structure and support on student data
    - CAC can continue if necessary
    - Can call Mario if necessary
  - Cal-SOAP to supplement UCSB programs
  - Fringe benefits too low – must be 60% of composite
  - Benefits to be covered by grant and not campus
  - Charla: ask for comparable budget proposal as SBCC has shown?
  - Ginger: which services are cut? Tutoring not on proposal means it's out?
  - General concern for changing board structure due to expansion and services to be cut in SB proper regarding other CBOs and school sites
  - Cal-SOAP can fund itself but partners (SBUSD, SBCC) cannot match funds
  - Cal-SOAP to not focus on STEM 6-12 due to difference of tasks within OEP
- 3.2 – SBCC – Arturo
- SBCC to support Cal-SOAP in postponing RFA transition
- 3.3 – CAC – Seth
- CAC fully capable of managing Cal-SOAP as FA
  - Challenges in expanding due to bylaws
  - Mayor of Lompoc on board to expand services north since Central Coast only hosts 2 workshops throughout the year
  - CAC to support Cal-SOAP regardless of change
  - Concern for change in autonomy if moving away from CAC
- 4.0 – Announcements – Seth
- 4.1 – From Board Members
- Rosa: UCSB
    - position open in Santa Maria for serving 6-8<sup>th</sup> grade and Righetti HS under UCSB open on website
    - coordinating events at Bonita USD as lead in services to SM



"Making College a Reality"

**Cal-SOAP**  
Student Opportunity and Access Program



## Minutes

Governing Board Meeting  
9:00 AM – 11:00 AM  
March 11<sup>th</sup>, 2020  
Westmont College

- **Matt: Westmont available for Campus Visits**
  - **Ginger: CSUCI**
    - Ginger as new rep for CSUCI
    - Turnover and COVID-19 causing to reassess services and yield
  - **Seth: CAC**
    - planning change in operations due to COVID-19
    - practice in social distancing
    - working on many RFA projects for Spring
    - Teen Mother program to expand (~3x)
    - Job openings in SB and Santa Maria on website
  - **Charla: HASB**
    - COVID-19 preparation and postponement of services
    - Looking for program support to not duplicate community services
  - **Sergio: SBCC Foundation**
    - Open to forming new partnerships
    - Speak to students via partnerships for outreach opportunities
    - Former Cal-SOAP advisor from Sacramento
  - **Jennifer: possible SAT Prep at Carp HS pending health/safety**
- 4.2 – Next Board Meeting – Seth
- **June 10th from 9-11am @ SBCC**

### 5.0 – Adjournment

- **Seth adjourned meeting at 10:31am**