



1.0 – Call to Order

1.1 – Introduction and Roll Call – Arturo Rodriguez

- **Attendance Record:**
 - **Arturo Rodriguez**
 - **Charla Bregante**
 - **Joanna Romo**
 - **Len Smolburd**
 - **Linda Arellano**
 - **Liv Gonzalez**
 - **Matt Pace**
 - **Michelle Meyering**
 - **Patricia Madrigal**
 - **Ricardo Venegas**
 - **Rosa Martinez**
 - **Rya Carpenter**

2.0 – Updates

2.1 – Change of Chair – Joanna

- **Steve accepted another position and has stepped down as chair**
- **Suggestion for Arturo to step in as chair or interim**
- **Possibility to nominate other board member**

2.2 – Tutor Supervisor Position – Joanna

- **Tutor Supervisor stepped down last week**
- **New full-time position available**

2.3 – RFA Updates – Inland Empire (2 new consortia) – Joanna

- **2 new projects (Riverside & CSU San Bernardino) awarded in Dec.**
- **CSAC administered about \$2.2 million between the two**

2.4 – Extra Funds – Joanna

- **CSAC in process of approving nearly \$500k to be spent in fiscal year to be decided by the end of March**
- **SB proposed spending ~\$259k for summer programming (e.g. Youth Conference with UCSB)**

3.0 – Fiscal Agent Possibility

- **Motion to discuss SBCC update before UCSB discussion approved**

3.2 – SBCC Update- Patricia and Joanna – Arturo Rodriguez

- **Conversation w/ Controller for CC to take Cal-SOAP back restricted due to HR-related expenses not matched by the 8% indirect**
- **Previous meeting in Jan. w/ Execs for sample budget has had no response**
- **SBCC in support for discussing UCSB to take program**

3.1 – UCSB Presentation- Mario and Micaela to present – Arturo Rodriguez



- **Mario and Micaela of UCSB Office of Ed Partnerships open case**
- **Long history w/ Cal-SOAP including employee swaps**
- **Reflective of model for UCB**
- **Transparency as key factor and collaborating w/ internal departments**
- **Regardless of FA decision to work on developing proposal for 21-22**
- **UCSB to remain competitive and opens conversation with stake holders including current Governing Board**
- **Potential for expansion to Vent. County appealing to UCSB**
- **Reasons for becoming new FA:**
 - **Contact expertise with Oxnard and Ventura**
 - **Same mission and vision as Cal-SOAP**
 - **Expertise in financial and data management (open to share data)**
 - **K-12 and higher ed partners across SB and Ventura counties (e.g. Allan Hancock College, Oxnard College and Rio)**
- **Questions for board members for election**
 - **What are you looking for in a Fiscal Agent?**
 - **How will the board assess a good fit through the process?**
 - **Since Cal-SOAP gives time to work with – What is the timeline?**
 - **What role will execs have in leading proposal?**

4.0 – Discussion

- **Vision for UCSB:**
 - **Possible expansion to Vent. County**
 - **Changing statutes/legislation regarding tutor employees**
 - **Change in budget including 30% allocation to tutors**
 - **Focus on financial aid, literacy, and awareness vs. academics**
 - **Working with advisory committee for expectations/timeline**
 - **More funding from partners for expansion possibility**

4.1 – Questions- All – Ricardo Venegas

- **Len: looking for alignment and access to higher ed from HS. More resources for stability and long-term commitment. Logistics/financials how budget affects program model**
- **Ricardo: fiscal stability and alignment alongside expansion. On track with vision and existing relationships with Vent. County**
- **Arturo: timeline – “the sooner the better”; larger reach and support; UCSB as “excellent fiscal agent”**
- **UCSB comments:**
 - **Process of securing resources through Office of Research**
 - **Looking at internal resources that align with programming**
 - **Existing relationships and permanent funds**
 - **Preliminary budget with each partner’s financial contributions**



- Need MOU/MOA to assist university
 - 8% indirect locked in [fixed]
 - MESA program funded by portfolio externally to prevent erosion
 - Conservative approach to match prior to moving forward
- Rosa: Would problems arise with HR/salary budget like SBCC?
- UCSB:
 - Answer: salaries already factored by composite
 - Question: Timeline for RFA/RFP and for GB?
- Joanna: RFA to open publicly in June and due Sept. but would like to place FA by June for letters of support
- General agreement for shorter timeline to engage stakeholders earlier
- Arturo: Based on analysis, is UCSB ready to be fiscal agent?
- UCSB:
 - confidence high in the Fall and need more clarity from GB
 - Need to know by April to be competitive and not lose Cal-SOAP
 - Looking to expand to Oxnard since already saturated but will not oversaturate by including Cal-SOAP
- Len: How will the current GB look like in new structure?
- UCSB:
 - All GB to remain except UCSB to represent as FA
 - Introduction of new GB from CCs
- Joanna: expansion as gradual transition over 5 years modeling after pilot program in LA for feedback from new RFA
- Arturo: Good enthusiasm and asks for motion to pursue UCSB as new FA now due to short timeline
- UCSB:
 - Make sure UCSB is a "good fit"
 - Will provide support regardless of decision
 - Question: GB to be involved in proposal?
- Need GB for feedback and final decision to take FA. CAC not involved in decision
- Joanna: Will there be a shift in program?
- UCSB: "Absolutely!"
 - Need to collaborate with other programs at UCSB
 - Need to convene with programs in Vent. County
 - Data component w/ MOU/MOA for database access
 - Feedback loop required
- Len: Do you foresee challenges in leaving CAC?
- Agreement made last board meeting in motion to approve by all
- Patricia: Data component, expansion and budget considerations as concrete reasons for new FA



- **UCSB:**
 - GB to hold meeting for new program expansion
 - GB to have financial commitment
 - EAO, VCCC, DCAC and other CBOs already existing in partnerships
 - Career staff exist in Oxnard between programs
 - Need to secure funds and reconcile amounts from GB
- **Arturo: Motion for next meeting requires (March 11th)**
 - budget from UCSB and
 - list of community partnerships
 - list of services
- **Joanna: current staff and job description changes?**
- **UCSB:**
 - UC Path to look at “game plan” for transition
 - Contracted positions since cannot be absorbed
 - Must be classified (exempt not union) and searched
 - Proposal process required first before job transition process
- **Ricardo: list of summaries and concerns before next meeting**
- **UCSB:**
 - Need to engage partners and include other participants
 - Data sharing based on cohorts (i.e. Grace Analytics)
 - 5-10-year outcomes required for program
- **UCSB exits discussion**

5.0 – Announcements

5.1 – From Board Members – Ricardo Venegas

- **Thoughts on UCSB as FA**
- **Charla: “robust partnership”**
- **Ricardo: UCSB’s years of experience w/ expansion is best candidate**
- **Len: Will the tutor shift change staffing issues w/ salary budgeting?**
- **Rosa: concern for shift to financial literacy**
 - EAO from Student Affairs and Office of Ed from Academic Affairs
 - Office of Research requires longer timeline
 - Focus shift to not align w/ UCSB EAO or Office of Ed
 - Reason to collab w/ Cal-SOAP to increase FAFSA/CADAA numbers
 - GB to guide project in voicing concerns
- **Patricia: CC going into deficit for taking on program would change structure and stability and cut services**
- **New budget to be treated as grant to be reviewed for alignment over time**
- **Len: UCSB to take on expectations and transitions**
- **Rya: Shift away from tutoring would be “catastrophic” since students need to pass class to receive diploma before considering higher ed**



"Making College a Reality"

Cal-SOAP

Student Opportunity and Access Program



Agenda

Governing Board Meeting
9:00 AM – 11:00 AM
February 25th, 2020
SB Police Activities League

- **Two different needs in community between financial and academic**
 - **PAL: Tutoring important so PAL has adjusted by hiring tutors and made accommodation to have Cal-SOAP outside of school hours**
 - **Topic to be covered in next GB meeting without motion**
 - **PAL: Partnering w/ UCSB to "elevate" program and mission**
- 5.2 – Next Board Meeting – Ricardo Venegas
- **Wednesday, March 11th at 9am @ Westmont College**

6.0 – Adjournment

- **Ricardo adjourned meeting at 10:27am**