



Thank you for your interest in the Cal-SOAP Tutor position! Here are the qualifications for the position:

- Must be currently enrolled at local\* college/university with undergraduate or graduate status (\*SBCC/UCSB/Westmont)
- Candidate must demonstrate financial need as determined by the financial aid office of their respective educational institution.
- Must have minimum cumulative 2.5 college GPA.
- Interest in or experience working with junior/middle and high school students who are low income or first-generation college bound.
- Working knowledge of word processing, internet, spreadsheet, presentation and internet software and must have access to a computer to regularly use the Internet, E-mail, Microsoft Excel and Word.

As an interested candidate you must complete the attached Tutor Information Sheet as well as provide copies of the following documents:

- Unofficial College Transcript(s)
- Current Financial Aid Award Letter
- Current/Tentative Class Schedule

Once you've completed the attached Tutor Information Sheet please return along with the requested documents to:

Community Action Commission of Santa Barbara County  
Attn: Cal-SOAP Tutor Coordinator  
721 E. Cota Street  
Santa Barbara, CA 93103

Or fax to (805) 730-7377 attention, Tutor Coordinator for Cal-SOAP.

Please contact the Cal-SOAP office with any questions, (805) 730-7373.

Thank You!

Tutor Coordinator:  
721 East Cota Street, Room 154, Santa Barbara, Ca 93103  
(O): 805.730.7373 (F): 805.730.7377  
[www.calsoapsb.org](http://www.calsoapsb.org)



## CAL-SOAP TUTOR INFORMATION SHEET

### PERSONAL INFORMATION:

Name: \_\_\_\_\_ Expected Graduation Date: \_\_\_\_\_  
 Major: \_\_\_\_\_ Minor: \_\_\_\_\_  
 Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_  
 Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

### EMERGENCY CONTACT INFORMATION:

Emergency Contact Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

### EDUCATIONAL/TUTORING INFORMATION:

Currently enrolled at (circle one): SBCC UCSB Westmont Other: \_\_\_\_\_  
 Vehicle: Y N Bilingual Fluency: Y N Language(s): \_\_\_\_\_  
 Preferred level of Tutoring (circle one): Junior High/Middle School High School Either

**I understand I will be placed at a Cal-SOAP site in Goleta, Santa Barbara, or Carpinteria based on need not preference.**

Please rank from 1 - 4 (**1 being highest**) which subject(s) you feel most proficient to tutor: \_\_\_\_\_  
 Initial \_\_\_\_\_

Math: \_\_\_\_\_ Sciences: \_\_\_\_\_ Reading: \_\_\_\_\_ English: \_\_\_\_\_

Cross out (X) the blocks of time you are **UNAVAILABLE**

	Monday	Tuesday	Wednesday	Thursday	Friday
8:00 – 8:30a					
8:30 – 9:00a					
9:00 – 9:30a					
9:30 – 10:00a					
10:00 – 10:30a					
10:30 – 11:00a					
11:00 – 11:30a					
11:30 – 12noon					
12 – 12:30p					
12:30 – 1:00p					
1:00 – 1:30p					
1:30 – 2:00p					
2:00 – 2:30p					
2:30 – 3:00p					
3:00 – 3:30p					
3:30 – 4:00p					
4:00 – 4:30p					
4:30 – 5:00p					
5:00 – 5:30p					
5:30 – 6:00p					
6:00 – 6:30p					
6:30 – 7:00p					
After 7:00p					

**I am committed to work no less than 10 hours per week (cannot exceed 19.5 hours)**

\_\_\_\_\_  
 Signature Date

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

NOTES: \_\_\_\_\_